**Quality Promotion Committee Meeting**

**11.00am – 12.00pm**

**Wednesday 18th March
Zoom Online Conference Call**

**Minutes**

**In attendance:** Daire Keogh (Chair), Aisling McKenna, Eamon Costello, Callaghan Commons, Goretti Daughton, Katie Fay, Celine Heffernan, Margaret Heffernan, Aisling Twohill, Fiona Brennan, Annabella Stover, Karen Johnston, Sharon O’Brien, Gabriel Munetan, Fiona Dwyer (Recording Secretary).

**1 Apologies**: Siobhan McGovern, Billy Kelly, Monica Ward, Alan Mangan, Karsten Fleischer, Jennifer O’Halloran, Cora O’Farrell, Justin Doyle, Orla Nic Aodha, Paula Murphy,

1. **Adoption of Agenda** – The agenda approved with no changes.
2. **Minutes of meeting held 18th March 2020** – were adopted with no changes
3. **Matters arising and action items updates –** will be discussed in the agenda items

**5. Quality Review Updates**

**Office of Student Life**

* Confirmed QuIP project funding agreed by QPC subgroup and details provided to Budget Committee.

**Student Support and Development**

* Confirmed QuIP project funding agreed by QPC subgroup and details provided to Budget Committee.

**Office of the Chief Operations Officer**

* Confirmed QuIP project funding with thanks to the QPC subgroup Fiona Brennan and Alan Mangan these details to be provided to Budget Committee.

**Faculty of Humanities and Social Sciences**

* John Doyle agreed to give permission to share the FHSS SAR Report in Hard Copy at the next QPC meeting.
* The final PRG report has been provided to Area and SMG
* Quality Improvement Planning has commenced within the Faculty
* Aisling thanked Margaret Heffernan (MH) for taking part in the Quality Review as Rapporteur. MH reported that the revised structure for the quality review worked well. Parallel sessions have some limitations in writing the overall report, particularly where issues discussed are included in the final report, and clarifications sought from the Area in relation to findings. The inclusion of a technical writer to the review was considered a very positive development, and worked well in collating discussion for the Peer Review Team.

**Human Resources**

* The Final SAR report has been received and circulated to PRG members on shared google drive.
* QPO supported the development of a peer review group visit timetable and logistical arrangements, which has now been postponed until later in the year. Alternative dates to be discussed with HR and the External Peer Group Panel members over the coming weeks.

**Registry**

* The final SAR report is complete but not yet distributed to the Peer Review Group members.
* QPO supported the development of a peer review group visit timetable and logistical arrangements, which has now been postponed until later in the year. Alternative dates to be discussed with Registry and the External Peer Group Panel members over the coming weeks.

**Digital Learning Review**

* All staff and student focus groups have been postponed until September 2020 with H2 Learning.
* The Review visit date is also postponed until November 2020 which will be discussed with the Peer Review Group Panel and the Digital Review Steering Committee in the coming weeks.
1. **N-StEP Workshop**
* Forming part of the National Student Training and Engagement Program (NStEP), Celine Heffernan provided an update on a campus wide Staff-Student Workshop, hosted by DCU in partnership with DCUSU on March 10th on the Alpha Campus.  This workshop provides an opportunity to reflect on current practices in student engagement while further exploring the culture of partnership between staff and students in DCU.
* The workshop was attended by 15 multi-disciplinary students and 15 members of the staff community representing academic and professional support areas across the campus. The structure of the workshop, heavily supported by the NStEP team, provided an opportunity to gain insight from students and staff in separate groups around their perceptions of engagement in DCU and then regroup for a deeper discussion and comparison analysis using the Partnership Wheel Toolkit (WISE, Wales). Key areas identified will contribute to the development of a framework for student engagement and representation to drive future initiatives and collaborations. The outputs from this workshop shall inform the development of a DCU Student Partnership Framework support ongoing staff-student partnership, and explore new opportunities for student engagement in University structures and enhancement activities.
* Members discussed the value of conducting the Week 11 for 2019/20, during the Covid-19 emergency. It was agreed to consult with staff and student participants to gauge interest in holding online staff-student forums.
1. **QUID Funding**
* QPC agreed to give an extension to all QUID funding Projects this year until 20th December 2020. FD to send out email to inform all participants.
1. **QPO Activity Report (March – May 2020)**
* The committee received a detailed update of QPO activities covering the period March - May 2020.
1. **Any Other Business –**

Studentsurvey.ie results are due to be received in May and results will be disseminated to relevant staff members for review.

IUA Training for Sabbatical Members - All running officers should have to complete the necessary training required for their role before election begins to ensure they have the vital skills vital to do the job.

Next Meeting: 20th May, 2020, 17th June, 2020