**Quality Promotion Committee**

**Minutes**

**Monday, 24 January 2024 Online**

**In attendance:** Anne Sinnott, (Chair), Rachel Keegan (Secretary), Caitriona Ni Mhurchú, Colum Foley, Darren Myler, Margaret Heffernan, Michael Freeley, Ecaterina McDonagh, Eoin Crossen, Ian Bell, Martin Brown, Jing Burgi-Tian, Alessandra Mileo, Deirdre Nic Mhathúna, Martina Crehan and Fiona Dwyer (Recording Secretary)

**Apologies**: Annabella Stover, Ashling Bourke, Deirdre Reynolds, Paul Young, Sam Mooney, Saumava Mitra, Áine MacNamara and Alan Mangan

1. **Adoption of Agenda**

 The agenda was adopted.

1. **Minutes of meeting of 27 November 2023**

 The minutes of the meeting of 27 November were approved.

1. **Matters arising from the minutes.**

There were no matters arising.

1. **Quality Review Updates**

 Dr R. Keegan provided the following Quality Review updates to QPC:

 DCU Institute of Education

 The Quality Enhancement Plan is now finalised and the follow-up meeting is arranged for February 2024.

OVPAA

 The quality enhancement planning phase is nearly complete with the report due by the end of January 2024.

 DCU Business SchoolThe Quality Enhancement Plan submission date has been delayed until after the EQUIS visit, scheduled for February 2024. The follow-up meeting will be arranged at the end of March.

Quality Reviews scheduled for 2024

It was noted that the membership for all upcoming quality review panels is now complete and work on the Self-Assessment Reports is underway in each area.

Quality Reviews scheduled for 2025

It was noted that Dr R. Keegan had been in contact with the following areas, due for review in 2025.

* Office of Student Life
* Centre for Talented Youth (CYTI)
* President’s Office
* External Engagement
1. **Year 3 Progress Report: Faculty of Humanities and Social Sciences**

The report was noted.

1. **Student Survey presentation by Jing Burgi-Tian**

Dr J. Burgi-Tian provided an in-depth presentation on StudentSurvey.ie 2023 fieldwork. The following points were noted:

* In 2023, DCU had an overall response rate of 31.3%.
* DCU saw modest increases across most of the indicator scores and scored slightly higher than the other universities' average across higher-order learning, reflective and integrative learning, collaborative learning, supportive environment, and quantitative reasoning.
* StudentSurvey.ie will be paused in 2024 to allow for a period of review and redesign. It is anticipated the survey will run again in 2025.
* The HEA intends to use StudentSurvey.ie data to report on teaching and learning activity in the sector.

Dr R. Keegan drew attention to Staff-Student Forums which are also facilitated through the QIO. She informed members that she had been consulting with DCU Students’ Union and the Office of Student Life to look at the format and focus of future forums.

1. **QuID Funding Call**

It was noted that QIO received a strong response to the QuID funding call. Dr R. Keegan expressed her gratitude to the participants of the QPC subgroup who meticulously reviewed all 19 applications.

It was noted that all applications demonstrated significant strength, and the projects totalled over €75,000. The projects covered a diverse range of areas, including trialling a chatbot, leveraging AI to enhance research communication through video, staff capacity-building in some of the areas significantly impacted by AI and integrating AI into curriculum and assessment methods.

Following the review, 9 projects were approved for full or part-funding from the available budget of €30,000.

Dr R. Keegan noted that the QIO would continue to highlight successful QuID projects on the QIO website. She informed members that the QIO is also considering the possibility of a showcasing event later in the year.

**Action**: All projects will be published on the website shortly.

1. **QQI Grade Classification project**

Dr R. Keegan provided an overview of the QQI Grade Classification Project to QPC members. She advised members that DCU had identified six programmes to be included in this project. She noted that the Academic Secretariat was leading the work on this project, with input from Dr Burgi-Tian and the QIO on the data aspects. She advised members that the deadline for completing the work was very tight and the workload required was significant.

1. **QPO Activity Report (November 2023 - January 2024)**

 The reportwas noted.

1. **AOB**

Dr R. Keegan informed members that the current Cinnte Review Cycle was being extended to the end of 2024, to allow for the review of eight additional institutions. She noted that there was no confirmation on the timeframe for the next cycle of reviews but it was unlikely that they would take place before 2026.

 The next meeting will be held on **20 March 2024 online.**