**Quality Promotion Committee**

**Minutes**

**Wednesday 22 May 2024**

**In attendance:** Rachel Keegan (Chair), Ian Bell, Martina Crehan, Eoin Crossen, Colum Foley, Áine MacNamara, Ecaterina McDonagh, Caitriona Ni Mhurchú, Annabella Stover, Ashling Bourke, Jing Burgi-Tian, Alessandra Mileo, Deirdre Reynolds and Fiona Dwyer (Recording Secretary).

**Apologies**: Anne Sinnott, Sam Mooney, Martin Brown, Margaret Heffernan, Alan Mangan, Paul Young, Saumava Mitra, Darren Myler, Michael Freeley and Deirdre Nic Mhathúna.

1. **Adoption of Agenda**

 The agenda was adopted.

1. **Minutes of meeting of 20 March 2024**

 The minutes of the meeting of 20 March were approved.

1. **Matters arising from the minutes**

It was noted that the deadline for submissions for the Times Higher Education Awards was 10 June 2024 and that Fiona Dwyer would coordinate DCU submissions. The Chair asked members to promote the call in their work areas.

It was noted that the all-staff artificial intelligence survey was now closed, and the data had been analysed. It was agreed that the findings would be presented at the next meeting of QPC.

1. **Quality Review Updates**

 R. Keegan provided the following Quality Review updates:

 **DCU Business School**

 Development of the DCU Business School Quality Enhancement Plan is underway.

 **Communications, Marketing & Events**

The review visit took place from 24 – 26 April 2024. D. Reynolds, who served as the Quality Review Coordinator, shared her experiences of serving as a panel member.

 **Faculty of Engineering & Computing**

The review visit took place from 7 to 10 May 2024.

 **Quality Review Schedule for 2025**

 The following review dates for 2025 have been agreed:

* Office of Student Life: 5 – 7 March
* CTYI: 27 – 28 March
* President’s Office: 8 – 9 May

It was noted that a further conversation with the Executive Director for Engagement would be needed before agreeing on a review date for Engagement.

1. **OVPAA Quality Enhancement Plan**

The Quality Enhancement Plan was noted. The Chair informed members that the OVPAA follow-up meeting had taken place. She informed members that the majority of recommendations would be addressed through a newly established OVPAA ‘management group’. She noted that internal communication emerged as a significant theme in the OVPAA SAR and this was common across most reviews in 2023 and 2024.

She also noted a focus on staff learning and development in this and other recent quality review reports. She informed members that this had been raised with the Head of Learning and Development and that a meeting to discuss this further would be arranged in the coming weeks.

The Chair informed members that common themes would be highlighted in the Annual Report to Governing Authority, due for submission shortly. She advised that the report would be included on the next QIO agenda for noting.

1. **DCU Sport Peer Review Group Report**

The Peer Review Group Report was noted. C. Foley, the Quality Review Coordinator, provided a brief overview of the report, and his experience of the process.

1. **Quality Review Panel External nominations**

**7.1 Office of Student Life**

The proposed external reviewers were reviewed, approved and ranked. The rankings and approvals were recorded by the Secretary.

* 1. **Centre of Talent Youth Ireland (CTYI)**

The proposed external reviewers were reviewed, approved and ranked. The rankings and approvals were recorded by the Secretary.

1. **Prioritised funding proposal: IoE**

Decision deferred. As the meeting was no longer quorate at this point, it was agreed that the proposal would be circulated for electronic approval.

1. **1 Year Progress Report: DCU Finance**

 The report was noted.

1. **QQI Degree Classification Project**

Deferred.

1. **QIO Activity Report (March to May 2024)**

The report was noted.

1. **Any other business**

R. Keegan informed members that two new members of staff would be joining the QIO, to fill current vacancies.

R. Keegan informed members that DCU has made significant gains in the THE Young University Rankings, moving up 30 places. DCU is now the number one ranked young university in Ireland.

R. Keegan noted that this was Eoin Crossen’s last meeting on QPC. She thanked him for his active participation and input on QPC, and his invaluable engagement with the QIO.

**Next meeting: Monday, 24 June 2024 in A204**