





## WAIVER AND DECLARATION

Your signature below on this application form indicates your understanding and acceptance of the following:

- I certify that all information given is correct and I hereby undertake, if admitted on the Study Abroad Programme of Dublin City University (DCU), to observe and comply with all the regulations of the University.
- I authorise the International Office at DCU to forward official transcripts to the Study Abroad Office at my home university.
- I understand that neither DCU nor any of its employees is or shall be responsible or liable for injury, loss, damage, deviation, delay, curtailment, however caused, or the consequences thereof which may occur during any travel or programmes. DCU reserves the right to cancel or alter any of its programmes for any reason.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## ADDITIONAL DOCUMENTATION

The following documentation should be included in your application:

1. A certified transcript of your academic record to date
2. One reference from an academic referee from your home university
3. Copy of your birth certificate or copy of your passport
4. One **JPEG passport type photo of emailed to [study.abroad@dcu.ie](mailto:study.abroad@dcu.ie)**
5. **Copy of English Language Certification for non-native English speaking applicants**

The closing date for applications is July 1 for Semester 1 (September until January) and the full academic year (September until May) and November 30 for Semester 2 (January until May)

Thank you for completing the application. Applicants will be notified within 3 weeks or sooner on receipt of a full and correct application.

Finally, it would be helpful if you could advise who referred you to or how you learned of the DCU Study Abroad Programme?

\_\_\_\_\_

## All applications should be submitted to:

### The Study Abroad Coordinator

Study Abroad Office  
DCU International Office  
All Hallows Campus  
Gracepark Road,  
Drumcondra  
Dublin 9

Tel: +353-1-700 8699

Email [study.abroad@dcu.ie](mailto:study.abroad@dcu.ie)

Fax +353 1 700 8699

## Final Guidelines

1. The following websites may be of interest to you before completing your application:

International Office Website: <http://www.dcu.ie/international/index.shtml>

Study Abroad Programme Website: [http://www.dcu.ie/international/study\\_abroad/index.shtml](http://www.dcu.ie/international/study_abroad/index.shtml)

Degree courses offered by DCU: <http://www.dcu.ie/prospective/degrees.php>

Description of Modules: <http://www.dcu.ie/registry/modules.shtml>

Accommodation Service: <http://www.dcu.ie/accommodation/international.shtml>

English Language Requirements: <http://www.dcu.ie/registry/eu.shtml#english>

2. Please ensure that your application is complete and all necessary documents are enclosed. Incomplete applications cannot be processed.
3. **Students in the fall semester need to be aware of the assessment components that are required for each of their chosen modules. Semester 1 examinations take place every January, so Study Abroad students are advised to take modules that contain 100% continuous assessment in order to prevent having to return to DCU to sit examinations in January.**
4. It is highly advisable that you choose modules from the same year and programme. Choosing from different years/ programmes may result in class and examination timetable clashes. **Students are responsible for their own timetables and the University cannot change timetables to suit individual students.**
5. Apply early to avoid disappointment.
6. You will be notified of the outcome of your application within 3 weeks of your application